

**Mentoring**

Strengthening Communities

– Mentoring Program Mentee Role Overview.

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| **Role Overview** | Youth Mentee  Mentoring builds positive relationships between people; often between a more experienced or knowledgeable person (a mentor) and a less experienced or knowledgeable person (the mentee).  Mentees and mentors are expected to be:   * Committed to make the relationship constructive and respectful * Sensitive to the needs of each other * Flexible with time management * Focussed on goals that build the skills of the mentee and draw on the expertise of the mentor * Confidential in all aspects of the relationship * Honest about the impact of the program.   Mentees are young people who want to gain from the encouragement, experience and expertise of an older person. Mentors are mature people aged over 18 years who want to help young people develop their potential. |
| **Role Requirements & Duties** | <Insert specific organisation/program expectations> For example –   * Must be willing to share your experiences with a mentor. * Must be able to commit to agree upon a day/time and frequency to meet with your mentor. * Must be able to attend meetings <insert relevant details at this location/ via this online platform> * Be willing to complete pre and post program feedback surveys and possibly interviews. |





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| **Position Context** | <Insert relevant titles of your LDAT, partner organisations, funder etc. >  **Mentoring Program Overview**  **Vision:** Young people are supported to live healthy and fulfilling lives unlimited by alcohol and other drug harm.  **Mission:** Connect young people with caring and responsible adults in order to build their skills and wellbeing and delay or prevent the use of alcohol and other drugs.  **Values:** A number of beliefs and principles guide the mentoring program and should be considered through the program.  Mentee criteria:   * Young people aged 12-17 years * Live and/or study/work in the local community * A commitment to the mentoring program and the Vision, Mission and Values Statement (above).   Mentees will each be paired with a mentor according to <insert any program specific details> …  with the purpose of building skills and wellbeing through shared experiences. |
| **Key Relationships** | * Your Mentee * <Insert organisation/program> Program Coordinator. |

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| **About the organisation/ agency and details relevant to this program.** | <Insert information about the organisation and/or program here  *For example:*  *Celebrating more than 60 years of service to the community, the Alcohol and Drug Foundation (ADF) is Australia’s leading organisation committed to inspiring positive change and delivering evidence-based approaches to minimise alcohol and drug harm.*  *We bring expert knowledge and research into the design and implementation of our programs. We reach millions of Australians through sporting clubs, educational institutions and communities, by supporting and informing drug and alcohol prevention programs, and through the provision of educational information. We are proudly not-for-profit, evidence-based and independent.*  *For further information, please visit* [*www.adf.org.au*](http://www.adf.org.au/) *>* |
| **Time & Commitment** | <To be adapted to your organisation/program needs>  Eg: Weekly/Fortnightly meetings ## hour duration each  Over # weeks/months, from …… to …… 2021   * Mentees are required to commit to full participation in the mentoring program, including regular meetings with a mentor (weekly/fortnightly) and adherence to all program policies including the Code of Conduct |
| **Location** | <Insert relevant organisation/program details or online platform> |

# Eligibility Criteria

<To be adapted to organisation/program needs>

*For example -*

* *Aged between …. and ….*
* *Identify as <any additional target groups >*
* *Additional criteria e.g. resident of …. state/LGA/region*
* *Must have reliable phone & internet access, and a smartphone or laptop/PC with video chat capabilities.*

NOTE: If you are under 18, you must have parent/guardian consent to apply for this position.

# How to apply

If you are interested in taking part in this program as a mentee, please send your completed application form, along with a signed Parental/Guardian Consent form (if you are under 18 years-of-age) by email to –

<insert email address>

Applications are due by

<insert details> before <insert deadline>.

Further information

Any enquiries regarding the Mentoring Program and about becoming a mentee may be directed to the Program Coordinator,

<insert staff name>

<insert contact details>.