Sample Mentor Application Form

Please complete this form and send to the following email address:

<org email address/program coordinator email address>

Applications are due by

<insert details> before <insert deadline>.

The application process requires prospective mentors to provide proof of identity and residence. They must also provide current Working with Children and National Police Checks.

Applicants must nominate three personal referees who have known the applicant for at least one year.

Before submitting your application, please familiarise yourself with this mentoring program. Please make sure you’re committed to the program and the associated Vision, Mission and Values Statement.

# Section 1 – General Information

Name

Address

City State Post Code

How long have you lived at this address? years (if less than five years, please list below).

Previous addresses

Address

Dates

Address

Dates

Date of birth

Home/work phone Mobile phone

Email address

Alternate contact:

# Section 2 – Employment information

Occupation Employer name

Title

Work phone Email address

Length of employment From To

# Section 3 – Background screening

**(this information will be kept confidential and secure).**

Do you agree to share the outcomes and reference numbers of your volunteer Working with Children and National Police Checks?

If you already have these items and they are current, please attach copies to this application.

Yes  No

# Section 4 – Mentoring information

Why do you want to be a mentor?

Do you have any previous experience volunteering, mentoring, or working with young people?

Do you have any hobbies or special skills?

What support or resources do you think you might need to be a successful mentor?

# References

Please list the names, addresses and phone numbers of two personal character references, plus one employment reference. Please only list non-relatives you have known for at least a year.

Reference 1 Name

Years known

Phone Email address

Relationship

Reference 2 Name

Years known

Phone Email address

Relationship

Reference 3 Name

Years known

Phone Email address

Relationship

**Please read this carefully before signing:**

By signing below, you attest to the truthfulness of all information listed on this application. You agree to let our program confirm all information listed and to contact the referees supplied.

I have familiarised myself with the mentoring program. I am committed to program and the associated Vision, Mission and Values Statement. I am prepared to maintain confidentiality (as appropriate) regarding discussions with a mentee and if selected, I will follow the rules of the program and be a dedicated mentor.

I agree to the time commitment to my mentee of

<insert relevant time/ program period>

Signature Date